



1147 S White River Pkwy E Drive  
 Indianapolis, IN 46225  
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**HASTI 2019**

February 18 - 19, 2019  
 Wyndham West, Indianapolis, IN  
 03-00048-19

**Discount Deadline:**  
**February 09, 2019**

**Booth Equipment**

- 1 (one) 6'x30" Green Draped Display Table
- 2 (two) Chairs
- 1 (one) Company I.D. Sign
- 8'h Green Back Drape
- 3'h Green Side Drape

**Move-in Dates & Times**

Sunday, February 17, 2019 1:00 PM - 5:00 PM

**Shipping Show Materials**

If you plan to ship to the Advanced warehouse please be sure Fern has a credit card on file for the material handling fees. Any shipment received without payment on file will not be delivered to the booth

**Show Dates & Times**

Monday, February 18, 2019 9:00 AM - 4:00 PM  
 Tuesday, February 19, 2019 9:00 AM - 2:30 PM

**Move-out Dates & Times**

Tuesday, February 19, 2019 2:30 PM - 5:00 PM

**Advance Warehouse Shipments**

Must Arrive Between:  
 Jan 28 - Feb 15, 2019

**Show Site Shipments**

Carriers must be checked in at event site for move-out by:  
 Tuesday, February 19, 2019 4:00 PM

**\*\*CANNOT SHIP TO SHOW SITE\*\***

**About this Exhibitor Kit**

As the Official Service Contractor for this exposition, we are enclosing various equipment rental and service order forms for your information and use. In addition to the Fern forms, you may find forms enclosed for services performed by the facility or other suppliers. Please give special attention to see that forms and payments are directed to the address indicated on each order form. Some services may not be provided by Fern.

We realize that exhibiting in a convention can be complicated. If you need assistance or additional information that is not addressed in this Exhibitor Service Manual (ESM), please contact our Exhibitor Services Department.

We look forward to serving you.

**Ways to order:**

**ONLINE\***

Login & Place Orders:  
[oe.fernexpo.com](http://oe.fernexpo.com)

**FAX\***

Send completed forms to:  
 Fax: 317.634.0993

**MAIL**

Send completed forms to:  
 Fern  
 1147 S White River Pkwy E Drive  
 Indianapolis, IN 46225

*\*Credit Card Transactions Only*

**show information**

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