Minutes for February 17, 2018 HASTI Board of Directors Meeting

4:30 pm. Location: Wyndham Fortune Square D HASTI conference

1. Call to order at 4:36 PM \*Reports should have been electronically posted to the HASTI site. Call for additional New Business Items.

Frank moved approval, Tracy S seconded - passed

Attendance: Jane Hunn, Greg McCurdy, Shannon Hudson, Danae’ Wirth, Frank Drumwright, Carolyn Hayes, Matthew Benus, Tracy Strieder, Shireen DeSouza, Dawn Bick, Kim Terry, Kady Lane, John Harkness, David Butler, Kristen Poindexter, and Lori White.

Guests: Jennifer Jensen from the DOE, Craig Williams from IN-AAPT, Tom McConnell webmaster, and Dr. Jeff Goldstein, guest speaker for the conference.

1. Approval of the minutes from the November meeting and updating sheets (attendance, articles, contact info.) See director's list for 2018-2019.

Frank moved, Kady seconded - passed

1. Introductions: What role will you play at the HAST Conference?
2. Information Items
	1. Executive Director: joint NSTA/HASTI memberships, ADI Conferences, DOE update of our relationship, past president dinner, election – going online to vote while at conference, Indiana Mathematics Teachers are sending a small group to our conference Monday to explore possibility of holding a joint conference, Carolyn told the group that only Carolyn or Frank talk to hotel people to solve issues with the exception of Kady for items coming from the exhibitors.
3. Report of Officers:
	1. Secretary – Jane Hunn
	2. Treasurer – Greg McCurdy – quoted the current amount in checking. Amount currently in the contingency fund. We will check the current membership number and if we have a good cash flow at the next meeting, Greg may suggest moving more money into that fund. Due to a mailbox issue at Greg’s, we will be getting a post office box for security reasons. We need to publicize next year that the address is changing. Greg pointed out that a lot of teachers are registering as nonmembers.
	3. Vice President – Shannon Hudson
	4. Past-President - Frank Drumwright – Frank said a lot of the issues he worked with were caused by people not reading.
	5. President – Danae’ Wirth
	6. Executive Director – Carolyn Hayes – see above
4. District Reports/Area Reports (Membership & Legislative Contacts)
	1. District 1 Matt Benus
	2. District 2 Tracy Strieder - attendees can screen shot their PGP form and Tracy will send them a PGP certificate . She will assign hours based on their attendance that will be verified by their form. She would like a push-out online format. Jennifer said that DoE currently does something like that, and Beau of the DOE knows how theirs works. Would GuideBook be able to do that without cost for adding on a feature? Further discussion will occur.
	3. District 3 ~~Steve Park~~
	4. District 4 Shireen DeSouza – she is thinking about a summer workshop and will contact Shannon Hudson to advertise the event. We may add a place on the website for “Opportunities for PD.”
	5. District 5 Dawn Bick
	6. District 6 ~~Kari Terhune~~
	7. District 7 Kim Terry
	8. District 8 Kady Lane
	9. District 9 John Harkness

j. At-Large I David Butler

k. At-Large II James Hollenbeck

l. Elementary- Kristen Poindexter

m. Middle School~~-~~ ~~Melanie Bitner~~

n. High School - Lori White – wondered about putting up a sign to help chemistry people get together for a meeting t the conference.

o. College- ~~Robert Yost~~

p. NSTA Danae’ Wirth (news/events) – NSTA has some of the same growth and keeping member issues we have. They have brought in an outside consulting group to analyze their needs. The average age of an NSTA member is 57 yo. We need to look at our group and our digital presence/strategy. We may need to re-think our branding to include more than teachers. NSTA may become National Science Teaching Association. Their highest points of access are FB, Twitter, and LinkedIn. Listen during the conference to hear what people are asking for so we know how to reach them. We need a way to get feedback from people, either through social media or a survey. Conference theme for next year is “All IN.” It is going to show how everything needs to be integrated. Could we explore possible streaming attendance for people who cannot attend? Possible posting of handouts for people to be able to get materials for workshops they could not attend.

1. Associated Groups
	1. AAPT Craig Williams – he will be at the booth promoting their spring business meeting that will be at IUSB this year. Dawn asked whether an elementary teacher would be welcome, and Craig’s answer was that everyone is welcome, but the talks tend to be for high school to college level content.
	2. IACT Open
	3. IABT Kim Terry – IABT’s quick hits and grant for attendance. They have 20 paid members in the group. 2 paid members who present will be reimbursed their registration. Kim spoke against putting the handouts up on the website because people may not come to the conference if they can get the materials without coming.
	4. EEAI – they have a table for the conference, but they don’t have representative at our meetings.
	5. SEFI ~~Robert Yost~~
	6. ISTEM
	7. Indiana DOE – Jennifer Jensen representing – she asked whether anyone took advantage of the Indiana Academy offer to support the STEM Initiative. No one had. Dr. \_\_\_\_\_\_\_\_\_\_\_ will have an action plan to support the STEM Initiative. The CORE 40 science requirements had been changed through some tough conversations. There will be more options for what can count for science at the high school level. Questions about the computer science requirements and framework will be partially answered in the DOE sessions tomorrow.

1. Report of Standing Committees
	1. Publications -Matt Benus: Updates on submissions and publishing – Matt passed out a paper showing where 14 articles are in the process of review and another 5 are with being declined or withdrawn. The journal as gone to a new version in the last year, and that has caused a few issues. The strategic plan outlines a plan for publications, and we have not completed that plan. We need a thorough look at the next board meeting. Matt says we need a more regular committee about publications. He is able to access the number of times articles that are online are being accessed. Matt quoted the number of times people have accessed some of the articles that are posted. Several of the articles have been viewed a good number of times. Matt pointed out that in the last 10 years the possible places to publish have increased enormously, so whether a person submits with us is less likely than it used to be. He needs more reviewers. Matt needs people with a fairly high level of understanding in the area of an article. Matt has done automatic reminders for reviewers to complete their task. Matt cannot be both the managing editor and the head of the publications committee. We need a chair and members for the committee (committee members would not need to be directors.) Matt suggests monthly meetings done electronically. Tom pointed out that we need more reviewers and all directors should sign up. Shannon will put the three most important links for the journal in the next Sci-ed-O- gram. Discussion about a call for submissions and possibly about themed issues. Danae’ volunteered to chair the committee. The chair should be a board member, but the committee could be composed of directors and non-directors, too. We can use the website and email the membership to get committee members. Danae’ pointed out that directors need to be emailing their district people once a month or so, anyway.
	2. Professional Development – we need to look at that more closely and get it going per the strategic plan.
	3. Conference -Frank Drumwright - we have 430 registered. Members were told that the room block was sold out, but it wasn’t. Keep track and let people know why it is important that they use the host hotel. Do a survey after the conference to ask why out attendance is down. Publicity – presence at Celebrate Science, cards, email, social media, reminders and updates. Kady talked about having more people in the exhibit hall. Please thank the exhibitors for being here. Banquet – the list of awardees. Volunteers are needed to be counters see Carol Chen (Tracy and John volunteered.) Kirsten will take door prize offers and is in charge of technology. The Guide Book and printed book look good.
2. Reports of Appointed Positions
	1. Historian OPEN
	2. Website- Carolyn – enough people are entering information that it is staying up to date.
3. New Business
	1. Awards - a submission didn’t hear anything about the status of the nomination. We need to tighten the response trail.
	2. Nominations – we don’t have anyone for secretary, District 4, District 6, and middle school. See Danae’ with ideas or to volunteer.
	3. Elections
	4. Scholarship for Conference attendance (money from field trips and workshops) i.e. application, etc. (Need volunteers to report back at May meeting.) The meeting could be a conference call: Kady, Frank, Danae’, Lori, and Dawn.
	5. District Directors involvement at the conference next year: certificates, exhibits, and other behind the scene jobs) some could be done at home before the conference. Possible Google doc with jobs and timing for those jobs.
4. Old Business:
	1. What is a HASTI affiliate?  i.e. requirements, etc. (Need volunteers to report back at May meeting.) We may need guidelines for affiliates. Volunteers for a committee to find a definition of an affiliate (check NSTA’s guideline.) Craig (chair), Tracy, and John volunteered to be on the committee.
	2. Strategic Plan – the main needs have been hit earlier in the meeting. The re-draft has to be done for the next 5 years. Matt B and Kady volunteered to be on the committee. Other HASTI members could be a part of this effort. The plan will be revisited to see if there is already structure. A blast can go out to the general membership inviting involvement. Shannon?
5. Journal Writing: Matt Benus
	1. Needs, suggestions, current status of submissions
	2. Committee volunteers – ask teachers who don’t join the board to consider volunteering to work on the journal committee.
6. HASTI website update: Carolyn/Tom
7. Adjourn – moved by Frank, seconded by Jane - passed
8. Next Meeting – 3:30 PM autopsy of the conference on Tuesday

Saturday, May 4 at 10:00 AM at Pike High School